

Student Representative to the Governing Board Job Description

Three legal duties:

Duty of Care: Student representatives must perform their responsibilities in good faith and with the same care an ordinary person would use in managing his/her own affairs.

Duty of Loyalty: Student representatives must act in good faith and in a manner that does not harm the organization to the benefit of any individual member. They must avoid any conflicts of interest or appearances of impropriety.

Duty of Obedience: Student representatives must comply with the provisions of the articles of incorporation, bylaws, and state laws, and should safeguard Mountain Oaks School's mission.

General expectations

- Know Mountain Oaks School's mission, purposes, goals, policies, programs, services, strengths and needs.
- Prepare for and participate in board and committee meetings, asking timely and substantive questions, maintaining confidentiality and speaking for the board when authorized to do so.
- Serve as student representative on the basis of information received from Mountain Oaks School's student body. Urge those with grievances to follow established policies to bring such matters to the attention of the board. Follow trends and issues affecting Mountain Oaks School.
- Represent the student body of Mountain Oaks to the Governing Board and act as student liaison from the Board to the student body.

Minimum job requirements

- A demonstrated interest in Mountain Oaks School's mission and goals.
- A willingness to expand knowledge of board responsibilities through orientation and ongoing education.
- A willingness to represent Mountain Oaks School to the student body and the community.
- Six to ten hours per month distributed among:
 - Board meeting – preparation and attendance
 - Committee meetings – preparation and attendance
 - Special events and/or requests

Student Application to the Mountain Oaks Governing Board

Term: 2010-2011 **Applicant Name:** _____
Phone: _____ **Email:** _____

1. What grade are you in? What experience/skills do you possess that would make you an asset to the board?

2. Can you dedicated approx. 6 hours per month to board meetings and responsibilities?

3. Do you feel comfortable with your present knowledge level of MOS, and if not how will you gain the knowledge of MOS's mission and purpose?

4. How will you represent MOS and its mission to our community?

5. Why is MOS important to you and to our community?

6. List your school and community volunteer experiences (use reverse side if needed).

7. If you disagree with the general consensus of the board, how would you handle this conflict?

8. What would be your greatest asset or contribution to the board?

9. What is meant by the term "maintaining confidentiality"?

11. Additional comments (use reverse side if needed)